

Smart-X Software Solutions

SecReport Enterprise User Guide

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Welcome

Welcome to Smart-X.

Thank you for choosing Folder Permissions Reporting (For NTFS) – SecReport Enterprise, one of the top tools developed by Smart-X Software Solution's team of experts in an effort to optimize your daily work. SecReport Enterprise helps you manage your system efficiently, effortlessly and productively.

This chapter describes the features and capabilities of the tool and lists additional tools in the same field that can help optimize your work environment.

For more tools, visit our website at: www.Smart-X.com.

This Chapter Contains:

- Features and Capabilities.

Features and Capabilities

Here are some of the SecReport Enterprise features:

- Generates ACL Reports.
- Provides periodic security reports that comply with SOX standards.
- Gives you a clue who and what data can actually be accessed on your public folders.
- Automatically sends Folder Permissions reports to managers with-in the organization.
- Compares reports to see permissions differences.
- Generates NTFS permission reports from the context menu.
- Exports the report in a variety of formats (PDF, CSV, RTF, HTML, Etc.)

Working with SecReport Enterprise

This chapter provides explicit instructions on how to apply Folder Permissions Reporting (Enterprise).

This Chapter Contains:

I: Requirements.

II: Installation and Licensing.

II: Working with Folder Permissions Reporting (Enterprise).

Contents and Requirements

Contents

The installation kit contains 2 msi files.

I – SecReport Enterprise Console

This is a mandatory component. The SecReport Enterprise console allows you to configure the system, generate reports, compare reports and view previously generated reports.

This component should be installed on the System Administrator's workstation.

II – SecReport Enterprise Web Service

This is an optional component. The SecReport Enterprise Web Service component allows you to automatically generate reports and send them to managers within the organization.

This component should be installed on a Windows 2003/2008 32-bit or 64-bit server with IIS.

Requirements

The machine on which you install the component must be a member of an Active Directory domain.

SecReport Enterprise Console:

- Windows 2000 / XP / 2003 / 2008 32 or 64-bit.
- Dot NET 3.5 SP1 or higher.

SecReport Enterprise Web Service:

SecReport Enterprise Web Service can be installed on Windows 2003 or Windows 2008 32 or 64-bit Servers.

Pre requisites for Windows 2003 32 or 64-bit Server:

- Windows 2003 Server with Service Pack 2 or higher
- IIS 6 with ASP.NET
- .Net Framework 3.5 SP1 or higher installed and registered with IIS
- Click [HERE](#) for a complete installation checklist

Prerequisites for Windows 2008 server:

- Windows 2008 Server with SP1
 - **Important Note:**
It is very important to perform a full update prior to the installation of SecReport and after all roles and features are installed.

- Server Features:
 - o .Net Framework 3.0
 - Once the server is updated, you should see "Microsoft .NET Framework 3.5 SP1" in the Programs and Features Control Panel. If you do not see this entry do not continue with the installation and make sure you download and install .Net Framework 3.5 SP1 (or higher)
- Server Roles:
 - o Web Server (IIS) with the following role features:
 - Application Development :
 - ASP.NET
 - .NET Extensibility
 - ISAPI Extensions
 - ISAPI Filters
 - Security :
 - Basic Authentication
 - Windows Authentication
 - Management Tools:
 - IIS 6 Management Compatibility

Licensing and Installation

Evaluation Version Limitations

The product you have downloaded to your PC is an evaluation version. The SecReport Enterprise evaluation version has limited functionality and time (detailed in the EULA). The evaluation version is limited to 30 days and 100 entries per report.

Installation

If you only want to use SecReport Enterprise Console, simply install it on your workstation and start working.

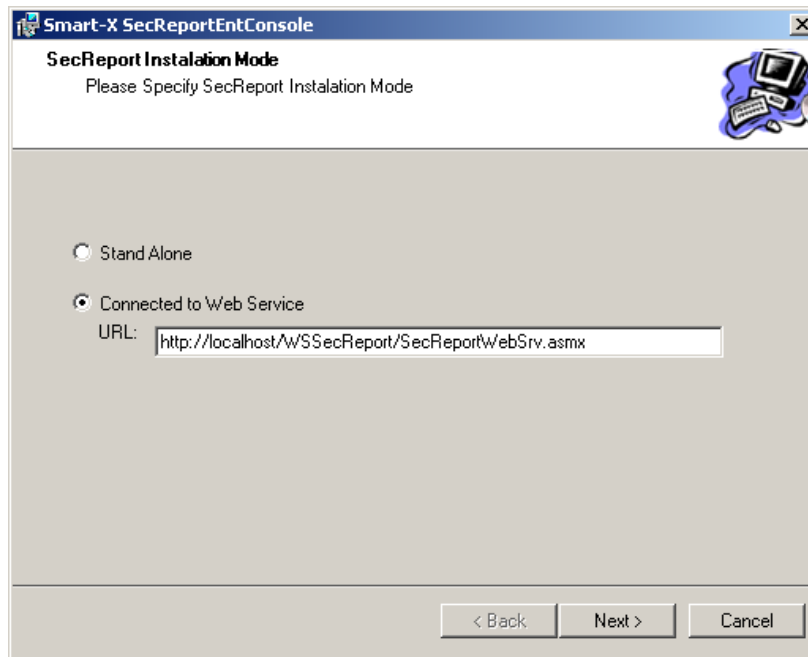
If you want to use the Automatic Report Generation feature, you should install the SecReport Web Service component as well.

Installing SecReport Enterprise Console

To install SecReport Enterprise console from a downloaded file:

1. Double click the console installation file.
2. Read the program license conditions carefully.

3. Follow the Setup program instructions displayed on the screen until you reach the 'SecReport Installation Mode'.



- If you previously installed the Web Service then choose 'Connected to Web Service'.
 - If you did not install the Web Service, choose 'Standalone'.
4. Complete the installation and click on 'Close'.
 5. A SecReport Enterprise Console desktop icon will be placed on the desktop and in the start menu. In addition, a new command called 'Scan with SmartX SecReport Enterprise' will be added to the shell context menu.

Installing SecReport Enterprise Web Service

Web Service Installation Prerequisites

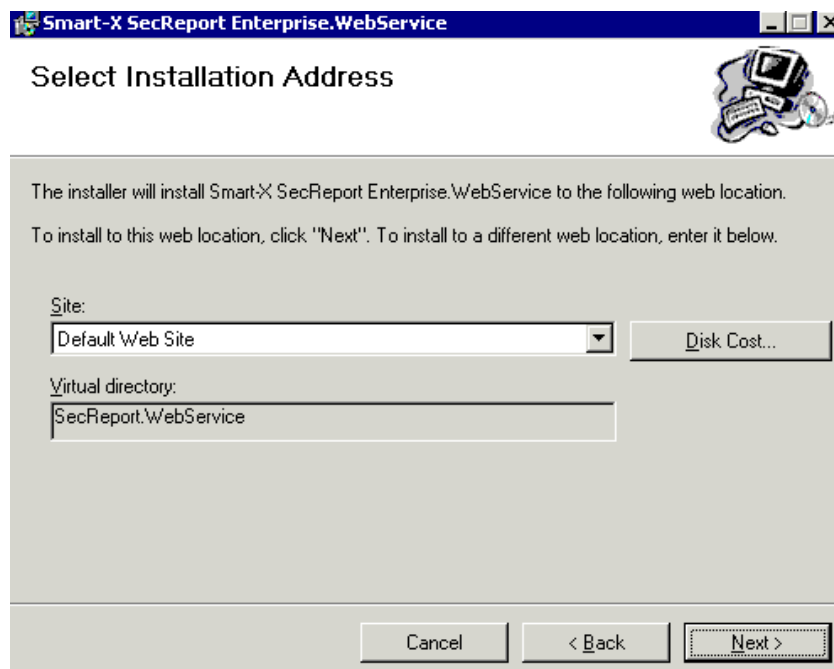
Important Note:

1. During the Web Service installation process you will be asked to provide the following information:
 - A directory which will store the security reports (Reports Directory).
 - i) This directory can be either a local directory or a network directory.
 - ii) The reports are stored as compressed files. Estimated file size for a large report (with 50,000 entries) is approximately 3MB.
 - Credentials of the user account that will be used to run the Web Service.
 - i) The user should be a member of the following local group on the Web Server:
 - (a) On Windows 2003 server – IIS_WPG
 - (b) On Windows 2008 server – IIS_USRS
 - ii) The user should have Read / Write permissions for the Reports Directory (as described above in this section)
 - If you have IIS 6 please verify that all prerequisites listed [here](#) are met.
 - If you have IIS 7 please verify that all prerequisites listed [here](#) are met.

2. Web Service installation can be complicated. If you experience any difficulties or problems after or during installation, please follow the troubleshooting steps listed [here](#).

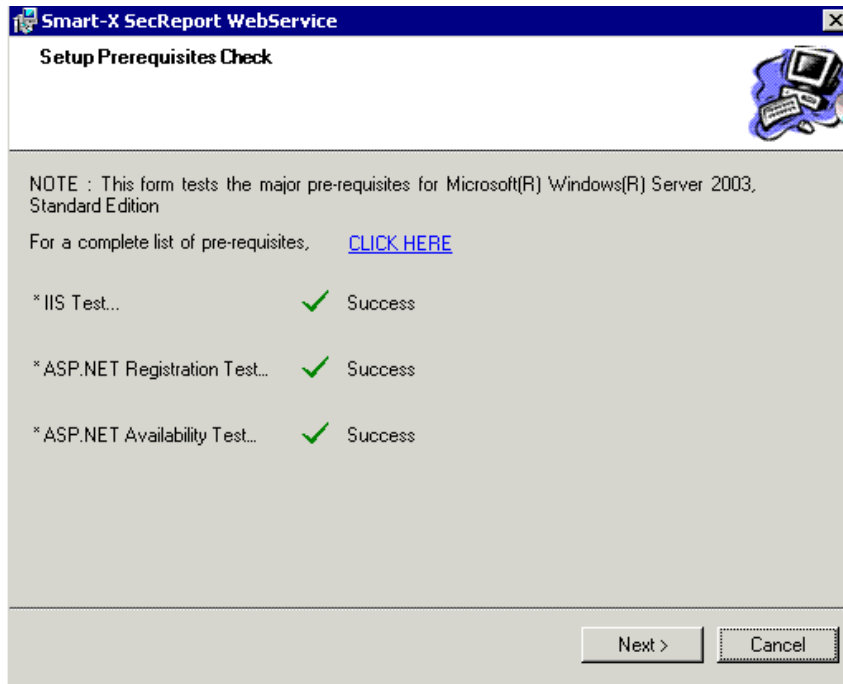
Web Service Installation Procedure:

1. Double click the Web Service installation file.
2. Read the program license conditions carefully.
3. Follow the Setup Program instructions displayed on the screen until you reach the 'Select Installation Address' window:

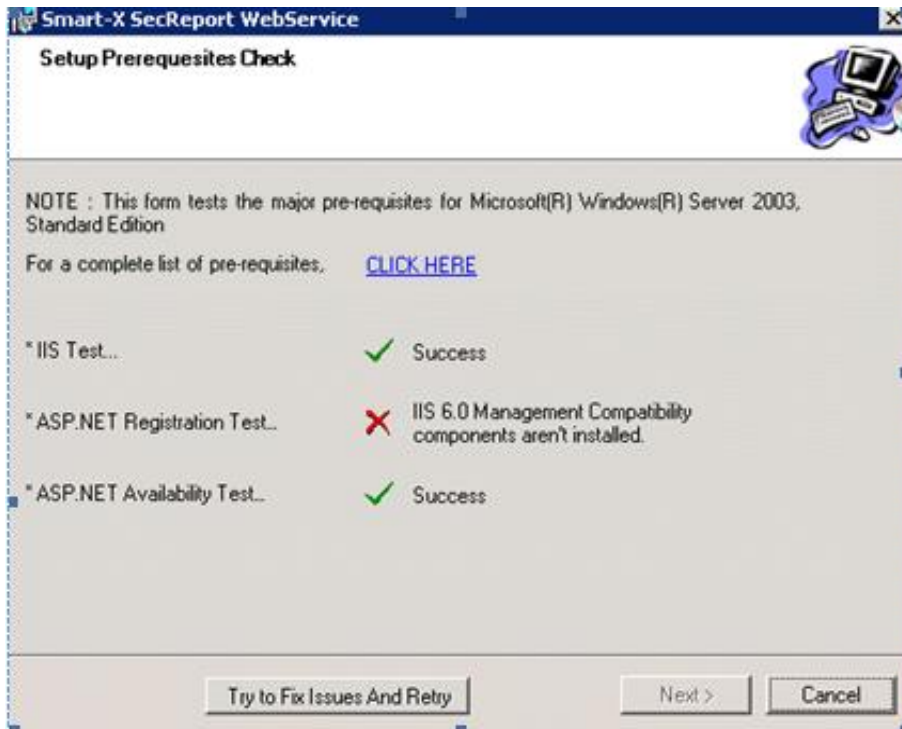


- Choose the required Web Site.
- Click on 'Next' to confirm the installation.

- The Installation Wizard will verify that all prerequisites are met ([click here to see prerequisites](#)). At the end of this process click on 'Next'.



If the Wizard identifies a problem, a new button will appear which allows you to try to repair it.



Left button -> Try to Repair Problem and Retry

Click the 'Try to Fix issues and Retry' button. If this does not help, click on the 'Click here' link to go to the Prerequisites List.

In the 'Security Configuration' window:

Smart-X SecReport WebService

Security Configuration

Please enter login credentials of user account which will have access to directory to store the security reports.

Login Credentials:

User Name: Browse...

(domain\username)

Password:

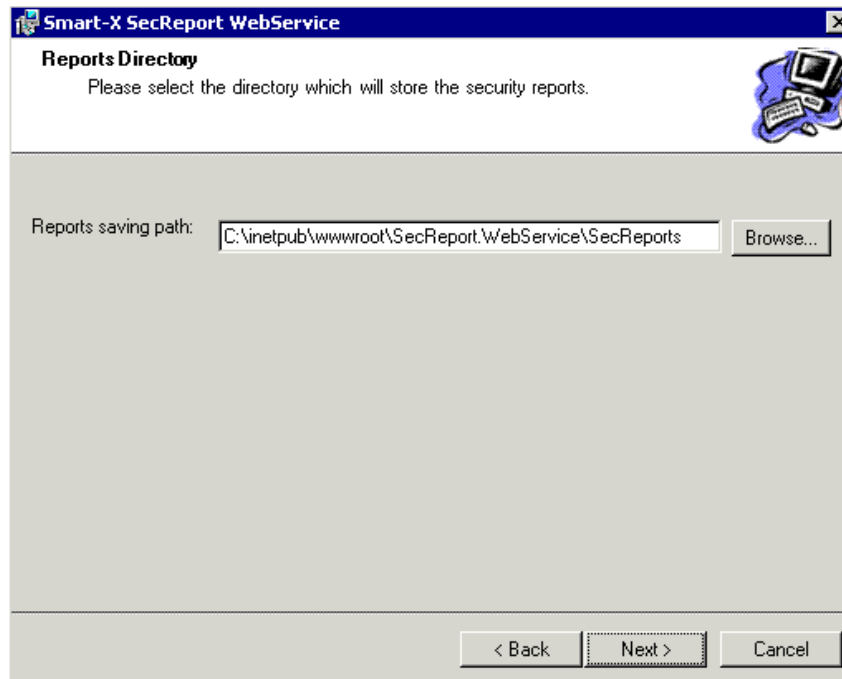
Important Note:

The selected user will run the SecReport Enterprise application pool. Setup will try to add this user to the local 'IIS_WPG' group (or 'IIS_IUSRS' group on Windows 2008) in order to allow it to run application pools. On the next step, you will be asked to specify a directory in which reports are saved. Please make sure that this user has Read/Write NTFS permissions on that folder.

< Back Next > Cancel

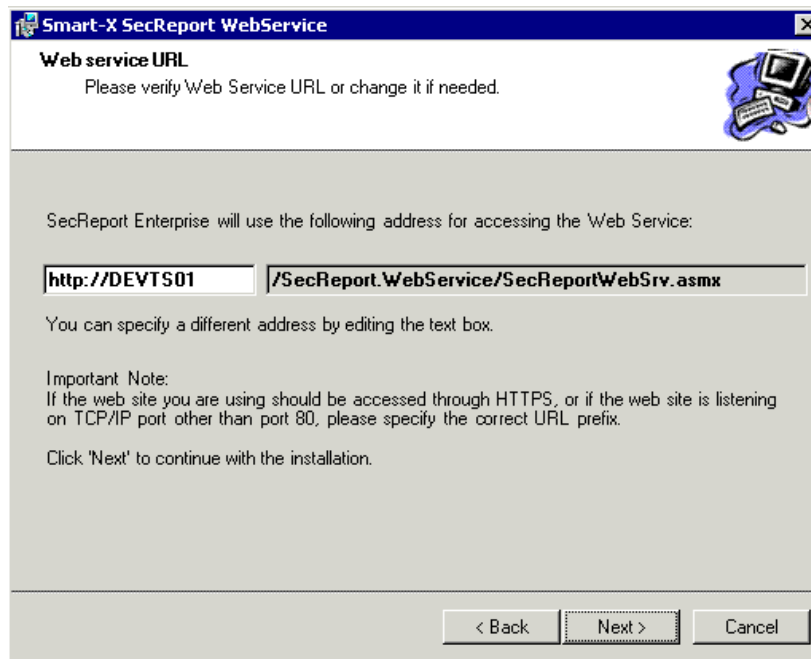
Please review paragraph 1 of chapter 'Web Service Installation Prerequisites' for more information.

- 'Reports Directory' stage: browse to choose the folder to which reports will automatically be saved.



- Please review paragraph 1 of the chapter 'Web Service Installation Prerequisites' 1 for more information.

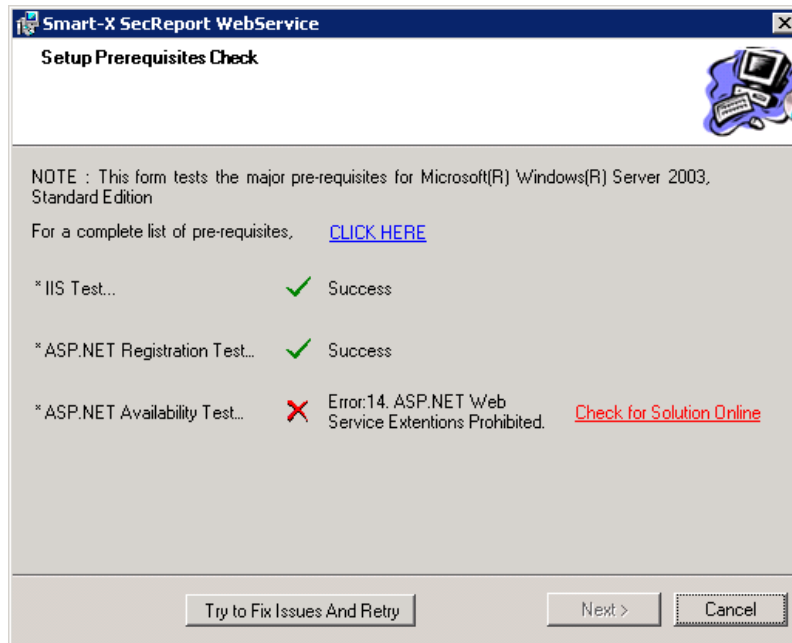
2. 'Web Service URL' stage:



- Check to see if the displayed URL matches your organization specifications and change the beginning if necessary.

5. Post Setup Verifications:

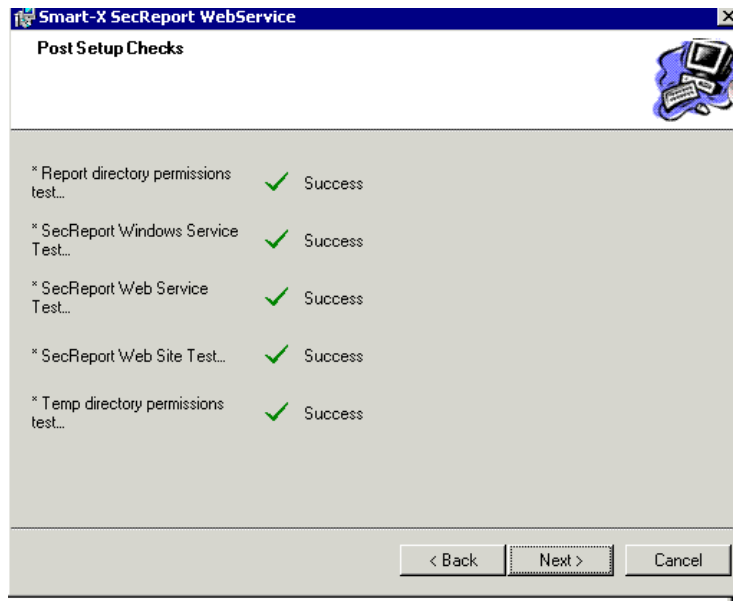
Upon completion of the installation the Wizard verifies that the SecReport Web Service is up and running. If one of the tests fails, an appropriate message will appear.



At this stage you have the following options:

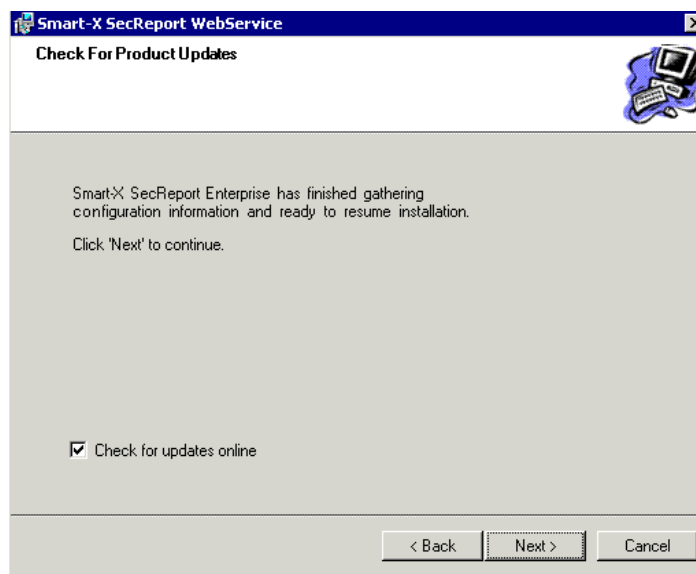
- You may click the link that will lead you to a full Prerequisites List.
- If an error appears you may:
 - i) Check for solution online – clicking on this link will open a web page with a description of the error and solution options.
 - ii) Click on the 'Try to Fix Issues and Retry' button to let SecReport Enterprise try to repair the problem.

- If all tests are tagged as 'Success', click on 'Next'.



6. At the 'Check for Product Updates' stage, click on 'Next' to run an online check.

The online check will see if a new release of the product is available and if so, will allow you to download it to your PC.



Click on 'Next' to complete the installation and then on 'Close'.

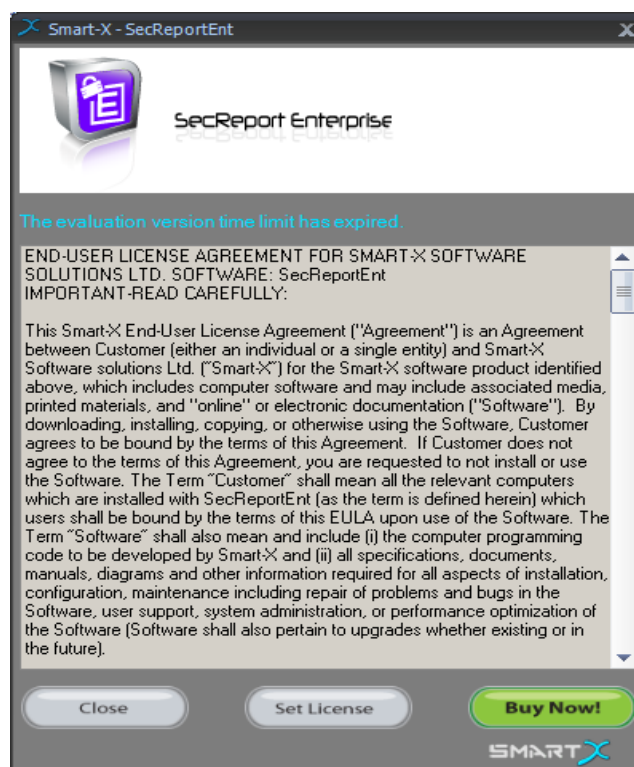
Licensing

SecReport Enterprise evaluation version is limited for 30 days.

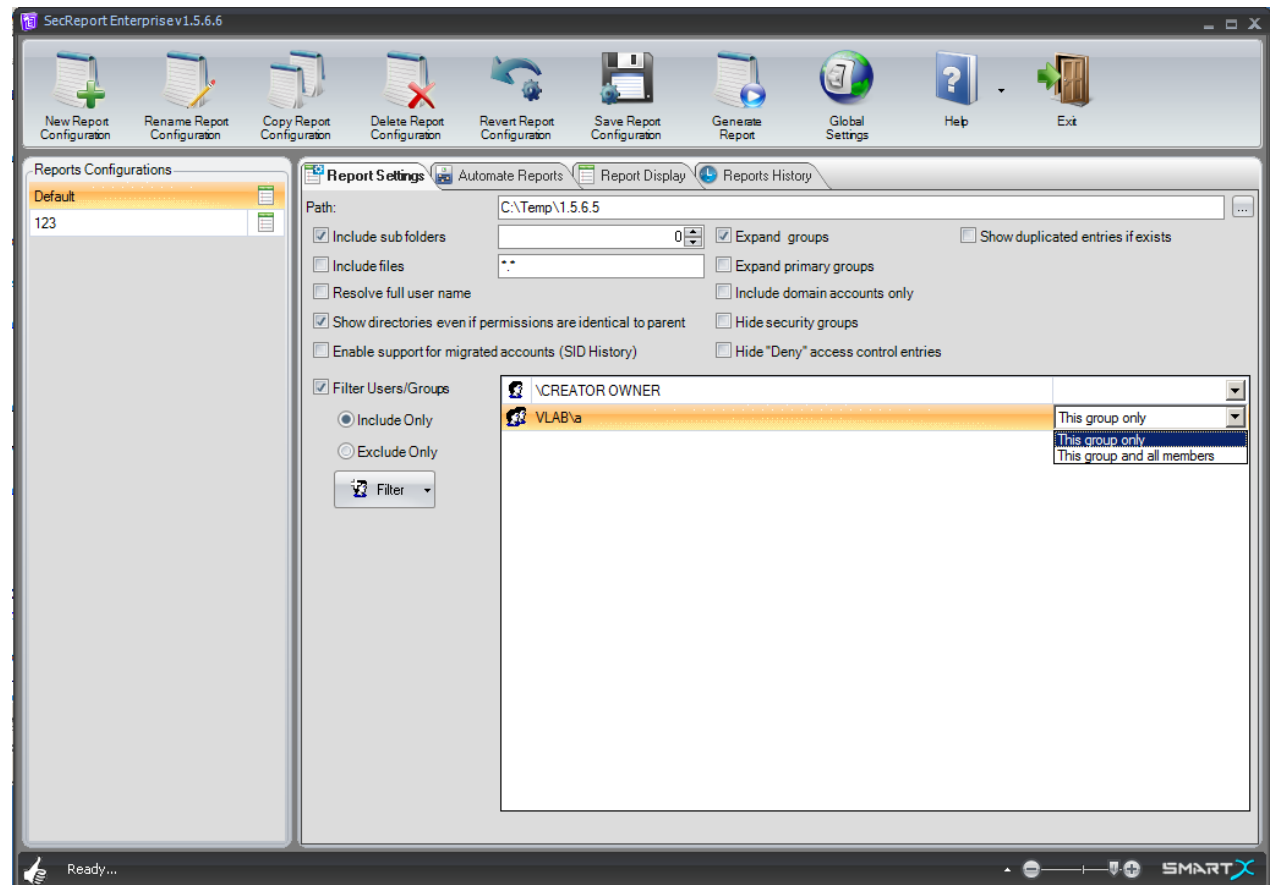
SecReport Enterprise is licensed per site therefore a single license should be purchased in order to run the program.

When you double click on the application, you will see a license window from which you can open either the program or the set license file.

6. If you choose the '**Set License**' option, browse to choose the license file, and complete the process.
7. Pressing on '**Continue**' will run the application.
8. If you press on '**Buy Now**' you will reach the SecReport Enterprise web page on the Smart - X website, where you may purchase the tool.



How to work with SecReport Enterprise?



SecReport Console allows you to continually manage your permissions Reports.

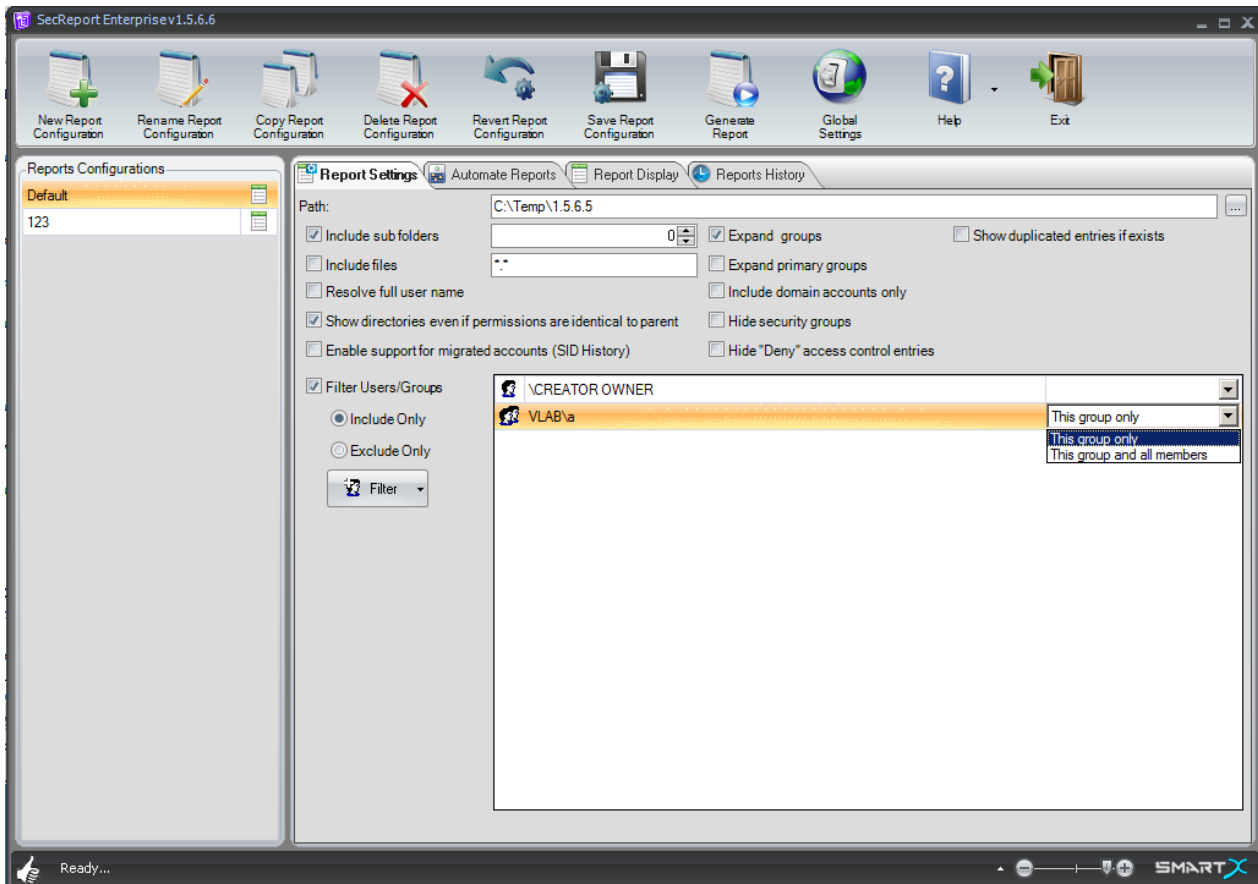
The Console is divided into two sections:

- **Reports Configurations** – on the left side of the console. The list displays the different configurations you created and allows you to manage them – rename, copy, etc.
- **Management Tabs** – on the right side of the console. Allow you to do the following:
 - **Report Settings** – set report's configurations.
 - **Report Display** – view reports' results

- **Reports History** – view old reports and compare permissions reports.
- **Automate Reports** – set automatic generation and distribution of reports (this tab will appear only after installation of the webservice.msi file which is in charge of the automation of the reports and only for the SecReport Enterprise version)

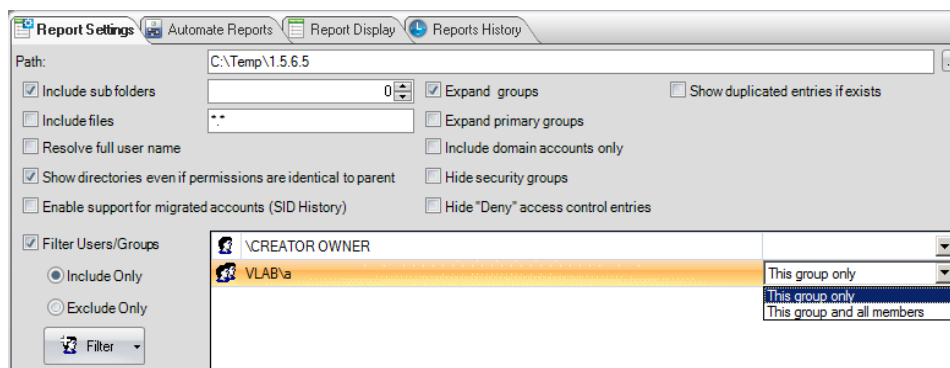
Create a Report

!Error



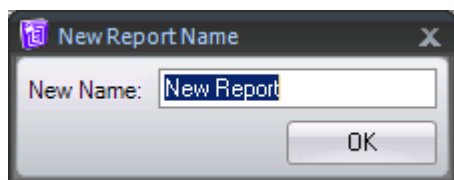
To create a new report, follow these instructions:

1. Click on the 'Report Settings' tab.



- Click on  'New Report'.

- Type the report's name in the following window:




- Fill in the following fields as needed:


Field Name	Functionality	Remarks
Path	Browse or type the path to the folder for which you want to produce a report	
Include Subfolders	Define whether the report will run recursively on subfolders under the root directory or solely on the root folder	
Include Files	Define whether the report will display security information for existing files in the selected directory	Note that generating a report using this feature will take much longer and will significantly increase report size

Field Name	Functionality	Remarks
Resolve Full User Name	Define whether the report will query Active Directory and display the full user name or only the SAM Account Name	Note that this setting will increase report generation time
Expand Groups	SecReport will display all group members for each group-assigned security entry	Note that this setting will increase report generation time and report size
Expand Primary Groups	Define whether the report will display detailed security information for expanded Active Directory primary group (usually 'Domain Users' group)	Note that this setting will significantly increase report size
Show directories even if permissions are identical to parent	By default, SecReport will bypass subfolders whose parent folder has identical permissions. When this checkbox is checked, SecReport will show all subfolder permissions even if they are identical to parent folder	Note that this option will significantly increase report size and make it less legible


Field Name	Functionality	Remarks
Enable support for migrated accounts	<p>When this option is selected, SecReport will try to resolve SIDs of accounts which were previously migrated from other domains.</p> <p>Use this feature if you have account which were migrated from other domains with SIDHistory.</p>	
Hide security groups	When selected only the Users' permissions will be displayed in the report.	
Hide "Deny" access control entries	When selected these permissions will not be displayed in the report.	
Show duplicated entries if exists	When not selected the report will display duplicate user's permissions only once. If a user has identicle permissions which are inherited from different groups, the permission will only appear once.	

Field Name	Functionality	Remarks
Filter Users/ Groups	Choose the users / groups that will be included / excluded from the report	Read more on 'How to use the filter option"

5. Click on  'Save Configurations' to save settings for future use.

6. Click on  'Generate Report'.
The generated report will appear on the 'Report Display' Tab

7. Now the console will open the 'Report Display' tab on which you will see the permissions report itself.

8. Click on  'Save Report' to add report to archive and enable comparison with future reports.

How to use the filter option?

The filter option allows you to exclude or include specific users/groups from your report.

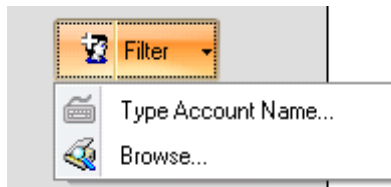
Selecting a group/user to filter:

1. Select the 'Filter users/groups' option.

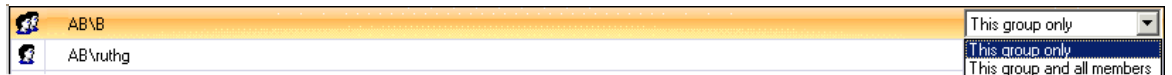
2. Click on 'Include only' in order to include only the groups and users you select in the report.

Or 'Exclude only' in order to remove the groups and users you select from the report.

3. Click on 'Filter' to select the group or user you want.



4. When you filter a group you can choose one of the following options:



- a. **This group only**





will filter the group's permissions only (will not include permissions of its members).








- b. **This group and all members**




will filter permissions of the selected group and also permissions of the group's members.

Report setting's toolbar

The following icons are available for use when the 'Report Settings' tab is selected.

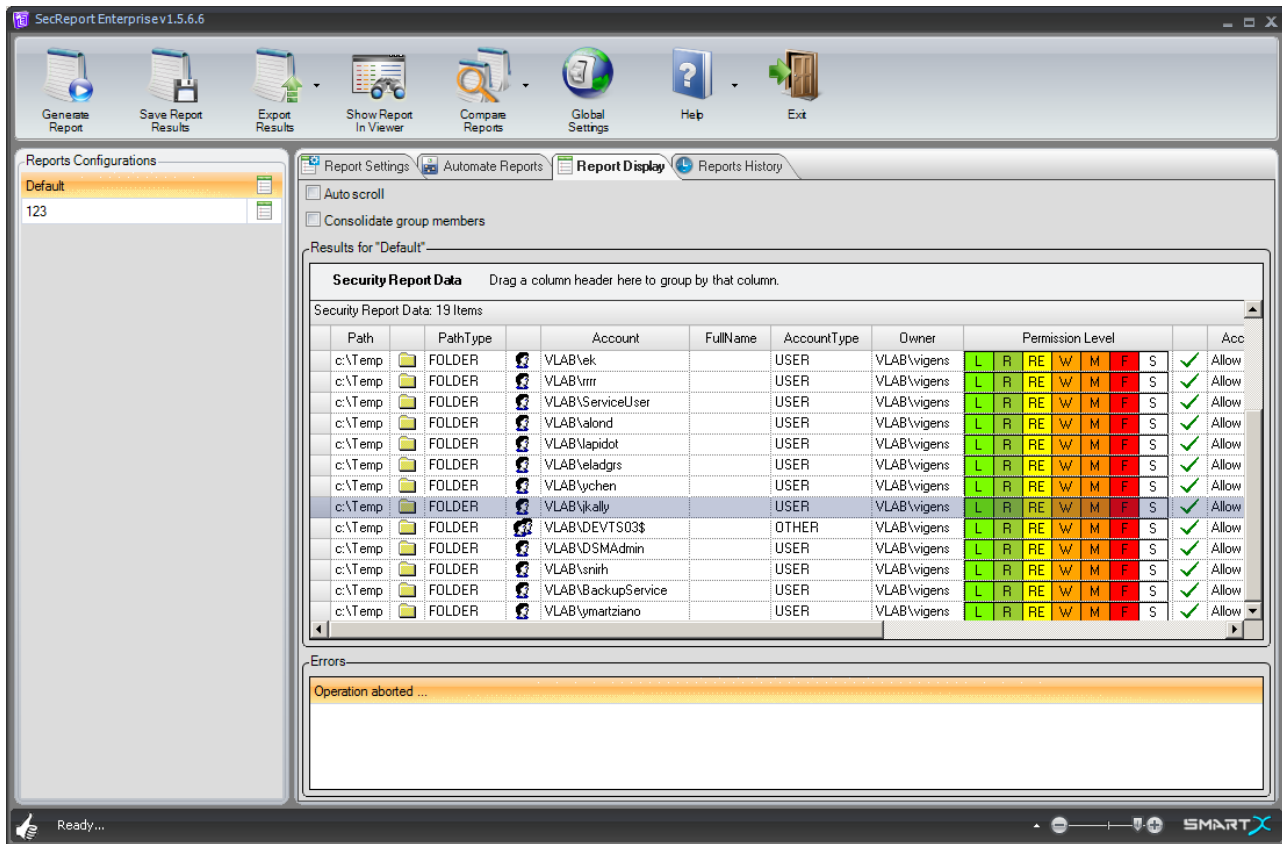
Icon	Name	Functionality
	New Report	Adds a new report configurations set.
	Rename report configuration	Allows you to rename the chosen report's configurations set.
	Copy report's configuration	When clicked it duplicates the report's configuration to a new set.
	Delete	Delete's the chosen report's configurations set (Pay attention – this will also deletes the archived reports of this configurations set.)

Icon	Name	Functionality
	Revert report configuration	Displays the report's configurations last saved.
	Save report configuration	Saves the report's configuration set for future use.
	Generate report	Generates the report and displays it in the 'Report Display' tab.
	Global Settings	Opens SMTP configuration window
	Help	Opens a sub-menu with the following commands:
	Online Help	Opens the Online User Guide
	About	Opens a window with registration information and a 'Set License' button

Icon	Name	Functionality
	Legal Info	Opens the legal info (EULA or the terms of purchase)
	Check for New Version	Checks for new releases
	Exit	Closes the console

Report Display

!Error



The 'Report Display' tab presents report results. Here you can do the following:

- Define result options:

Field Name	Functionality	Remarks
Consolidate Group Members		Groups group members together.
Auto Scroll		When this checkbox is selected, the permission report will automatically be scrolled with every new entry. If you want to review the report as it is generated, it is best to leave this checkbox clear.

- Sort information in various ways:
 - Drag and Drop: to group the displayed information according to one of the columns, drag the column to the 'Security Report Data' area.
 - Filter: click on a column to open a sub-menu which gives you various filter options.

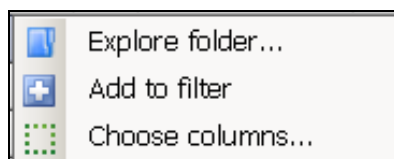
Report columns explanation

Column name	Explanation	Remarks
Path	Displays the path to the folder / file presented in the current entry	
File / Folder	Displays an icon to graphically indicate the path type - file or folder	Graphic display
Path Type	Displays the path type - file or folder	
User / Group	Graphically displays the account type - user or group	Graphic display
Account	Displays the account	
Full Name	Displays the group or user's description from the Active Directory	Will show information if the option of
Account Type	Display one of three account types: User, Group or Other.	Ether referring to different objects IE computer.
Owner	Displays the file or	

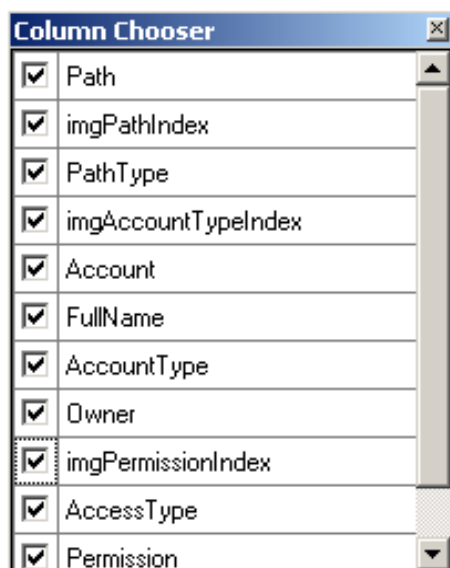
Column name	Explanation	Remarks
	folder's owner	
Permissions Type	Displays a V sign for an 'Allow' permission type or a __ sign for a 'Deny' permission type	Graphic display
Access Type	Displays Allow or Deny for the permission type.	
Permission	Displays the permission for the specific file or folder	
Apply To	Displays the permission scope	
From Group	Displays the group from which the permission is inherited.	Available when the report uses the 'Expand Groups' option (in the 'Report settings' tab)
Permission Level	Displays a graphical indication for the permission level	L – List R – Read RE – Read & Execute W – Write F – Full Control S - Special

What else?








When you right click the results the following submenu will open:










- Explore folder –opens the actual folder for you to explore.
- Add to filter – adds the user/group to the filter in the 'Report Settings' tab.
- Choose columns – opens a list of the columns for you to choose from. the configuration will be automatically saved for future reports.






Report Display toolbar

Icon	Name	Functionality
	Stop generation / Generate report	Allows to stop the report generation and start it over again.
	Save results	Saves the report results to archive for future analysis.
	Export results	Opens a sub menu with the option to export the results to excel  or as a CSV file 
	Show in viewer	Allows you to open the report results in the SecReport viewer in order to view the results separated to parts and export the results separately.
	Compare to...	Opens the list of dates which is the report was generated. allows you to choose a date

Icon	Name	Functionality
		for comparison to see added and removed permissions.
	Global Settings	Opens SMTP configuration window
	Help	Opens a sub-menu with the following commands:
	Online Help	Opens the Online User Guide
	About	Opens a window with registration information and a 'Set License' button
	Legal Info	Opens the legal info (EULA or the terms of purchase)
	Check for New Version	Checks for new releases

Icon	Name	Functionality
	Exit	Closes the console

Export Report

1. Click on  'Export Report' and choose one of the two options:
2.  - export to excel will export the report as a whole file to excel grouped and sorted according to the saved report.
3.  - Export to CSV will export the report as a whole file as a CSV flat file. this allows you to open the report with excel, notepad and other applications.

You may also export parts of the report using the SecReport viewer (see next chapter).


Show in viewer

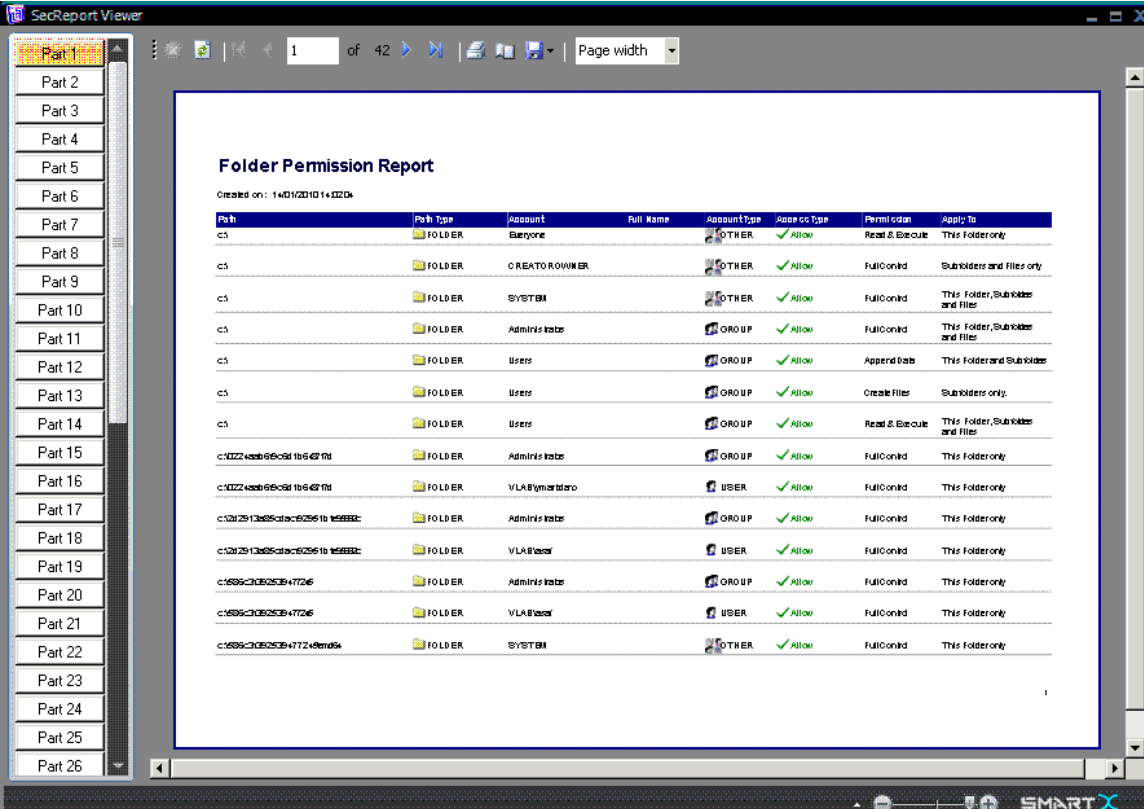
The SecReport enterprise also allows you to open the report results in a viewer.

The viewer separates big reports into parts in order to avoid confusion caused from large reports.

Each part can be saved separately in various formats: pdf, htm, excel etc.

In order to display a report in the viewer:

1. Click on  'Show in viewer' .
2. The SecReport viewer will open displaying the report according to the sort and grouping you defined in the report display tab.



The screenshot shows the SecReport Viewer interface. On the left is a vertical navigation pane with buttons for 'Part 2' through 'Part 26'. The main window displays a 'Folder Permission Report' with the following data:

Path	Path Type	Account	Full Name	Account Type	Access Type	Permission	Apply To
c:\	FOLDER	Everyone		OTHER	Allow	Read & Execute	This Folder only
c:\	FOLDER	CREATOR OWNER		OTHER	Allow	Full Control	Subfolders and files only
c:\	FOLDER	SYSTEM		OTHER	Allow	Full Control	This Folder, Subfolders and files
c:\	FOLDER	Administrators		GROUP	Allow	Full Control	This Folder, Subfolders and files
c:\	FOLDER	Users		GROUP	Allow	Append Data	This Folder and Subfolders
c:\	FOLDER	Users		GROUP	Allow	Create Files	Subfolders only
c:\	FOLDER	Users		GROUP	Allow	Read & Execute	This Folder, Subfolders and files
c:\QZ2\usb\6603f1b5627fd	FOLDER	Administrators		GROUP	Allow	Full Control	This Folder only
c:\QZ2\usb\6603f1b5627fd	FOLDER	VLA.Bjmaritano		USER	Allow	Full Control	This Folder only
c:\QZ2\132052ac62561b1e6832	FOLDER	Administrators		GROUP	Allow	Full Control	This Folder only
c:\QZ2\132052ac62561b1e6832	FOLDER	VLA.Bjmaritano		USER	Allow	Full Control	This Folder only
c:\69530E252B47726	FOLDER	Administrators		GROUP	Allow	Full Control	This Folder only
c:\69530E252B47726	FOLDER	VLA.Bjmaritano		USER	Allow	Full Control	This Folder only
c:\69530E252B47726\end94	FOLDER	SYSTEM		OTHER	Allow	Full Control	This Folder only

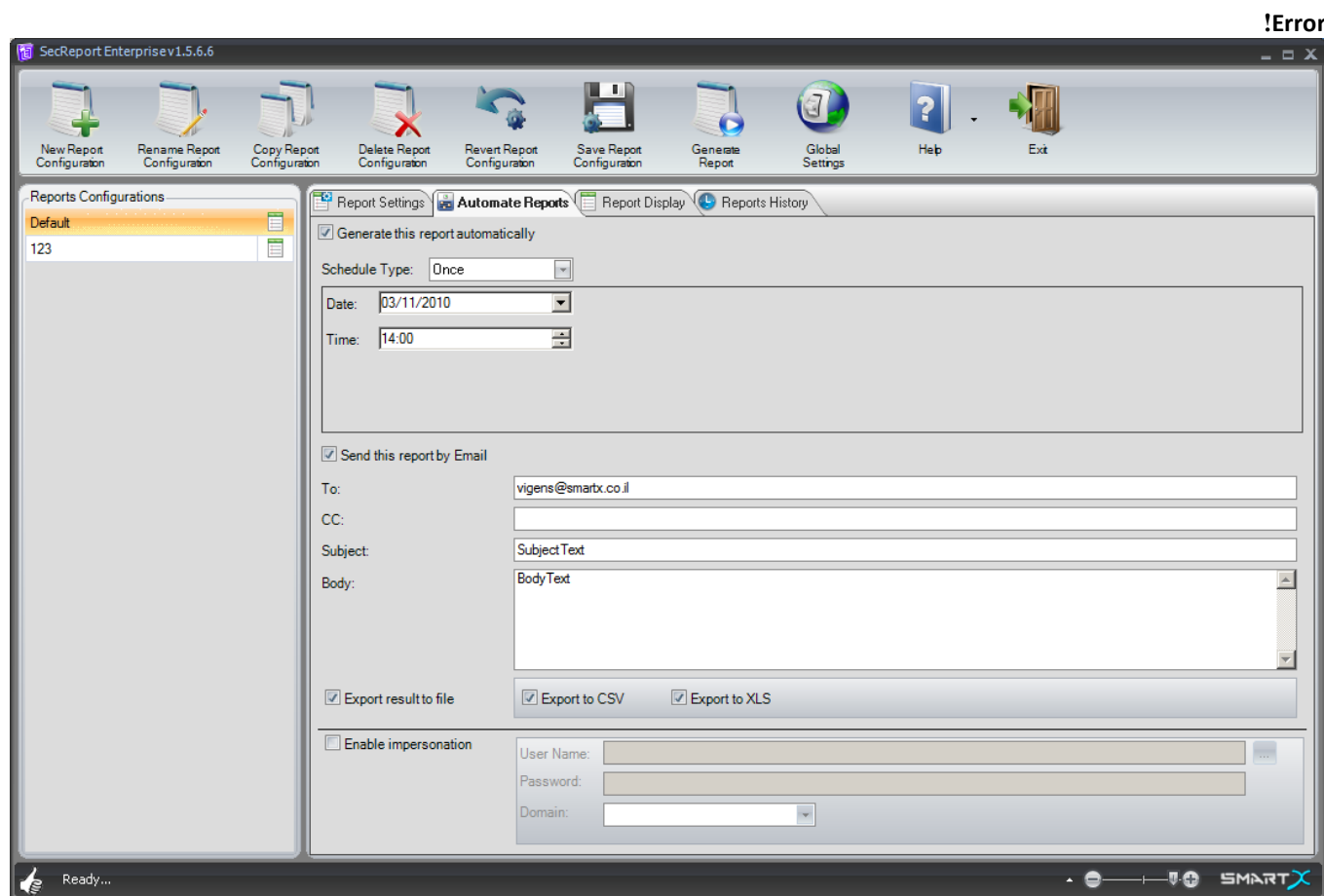
4. When viewing large reports (more than 600 entries), the viewer splits the display into 'Sections' in order to maintain reasonable performance. Use the left pane to select the required section.
5. Click on the 'Save' button to open the list of export options and select the desired format.

Remember: this will only save the part you view.

In order to save a whole file please go back to the console and

click on  'Export report'

Automatic Report Distribution



Follow these steps to automatically send reports to specified user/s:

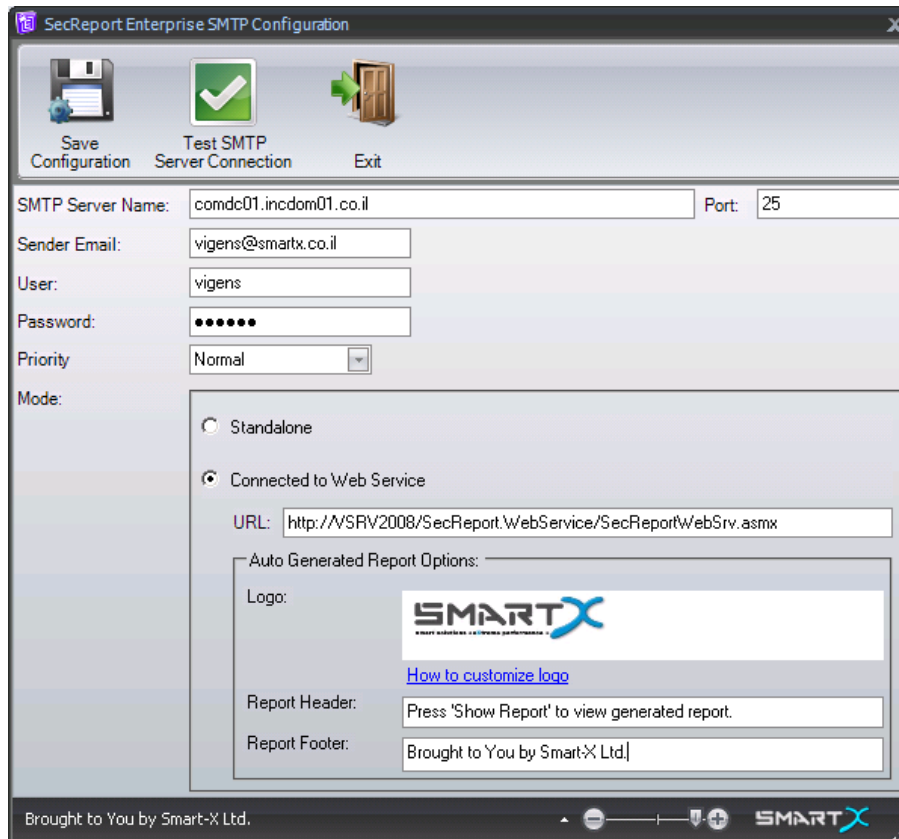
1. Web Service Configuration

1. First make sure that you have installed the Web Service msi file or that you have an active Web Service installed (to see explanation go to 'Installing SecReport ENT Web Service' chapter).
2. Choose the report from the list (left side of the console).



3. Click on 'Global Settings'.
4. In the 'SecReport Enterprise SMTP Configuration' window:

- Click on 'Connect to Web Service' in the 'Mode' section.
NOTE: if you selected 'connect to web service' during installation of the console msi file this option will be set automatically.



- Fill in the relevant parameters:
 - SMTP Server Name – Type the path to your SMTP Server
 - Sender Email – Type E-mail address for report **sender**
 - User – Type sender's Exchange account user name (or leave blank if authentication is not required)
 - Password – Type sender's exchange account password (or leave blank if authentication is not required)
 - Priority – Set mail priority (high or low)



- Click on 'Test SMTP Server Connection'.

- i) In the 'Auto Generate Report Options' define report logo, header and footer.

To change the default logo provided by Smart-X, see the chapter below.



- Click on 'Save Configurations'



- Click on 'Exit' to return to SecReport Console

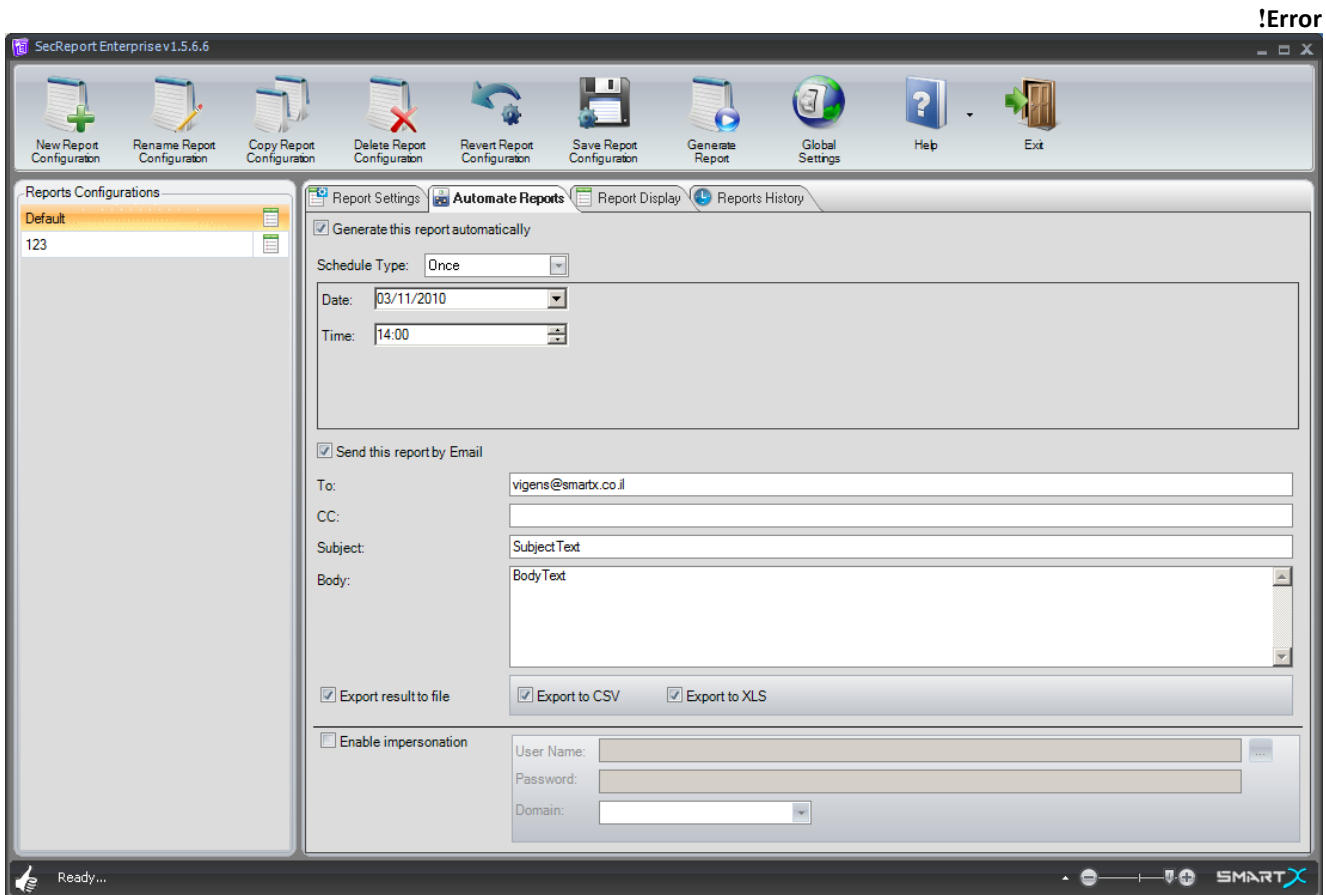
How to Change Web Report Logo

1. Create a new Logo file and save it in JPG format as "Custom_Logo.JPG" file.
2. (recommended size 360 x 100 px)
3. Go to "..\SecReport.WebSite\images" folder on your IIS Server
4. Replace "..\SecReport.WebSite\images\Custom_Logo.JPG" with your new logo file.

2. Automatic Generation Settings

The 'Automate Reports' tab allows you to set the schedule for automatic generation of report as well as mail parameters.

Please follow the steps below.



1. In the 'Automatic Generation' tab:

Report Settings Automate Reports Report Display Reports History

Generate this report automatically

Schedule Type: Once

Date: 03/11/2010

Time: 14:00

Send this report by Email

To: vicens@smarbx.co.il

CC:

Subject: Subject Text

Body: BodyText

Export result to file Export to CSV Export to XLS

Enable impersonation

User Name: Password: Domain:

- Click on 'Generate this Report Automatically' to enable the fields.

Schedule Type: Once

Date:

Time:

- Set the Schedule:
 - i) Choose schedule type: Once/ Daily/ Weekly/ Monthly (The fields in the box below will adjust according to your settings)
 - ii) Set schedule parameters
- Click on the 'Send this report by Email' and Set mail parameters:
 - i) Click on 'Set this report by email' to enable the fields
 - ii) Fill in the relevant content according to your needs (to, subject, body etc.)

- Click on 'Export results to file' to set an automatic report generation and exporting to a file by the schedule you defined.
 - i) Export to CSV – will save the automatic generated report to a CSV file which will be sent to you by mail for download.
 - ii) Export to XLS – will save the automatic generated report to Excel which will be sent to you by mail for download.

3. Use Impersonation

SecReport Enterprise enables you to use alternative credentials in order to generate the report.

When this option is not selected, the user running the Web Service will be used to scan the directory and generate the report.

When this option is selected, the specified user will be impersonated and used for the report generation.

In order to use this option:

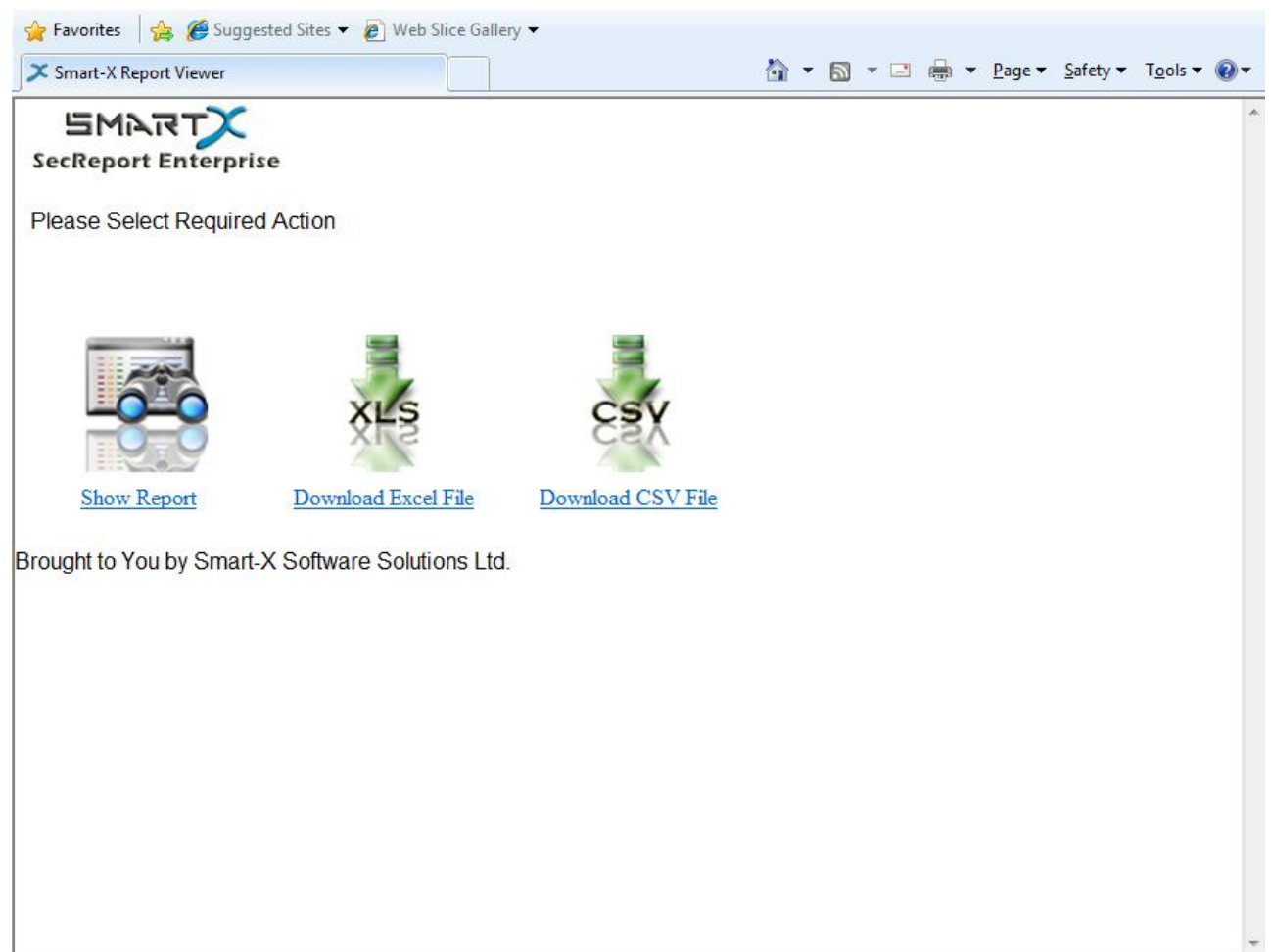
1. Open 'Automatic Generation' tab.
2. Click on 'Enable Impersonation'.
3. Type authorized user's credentials.

4. Click on  'Save reConfiguration'.

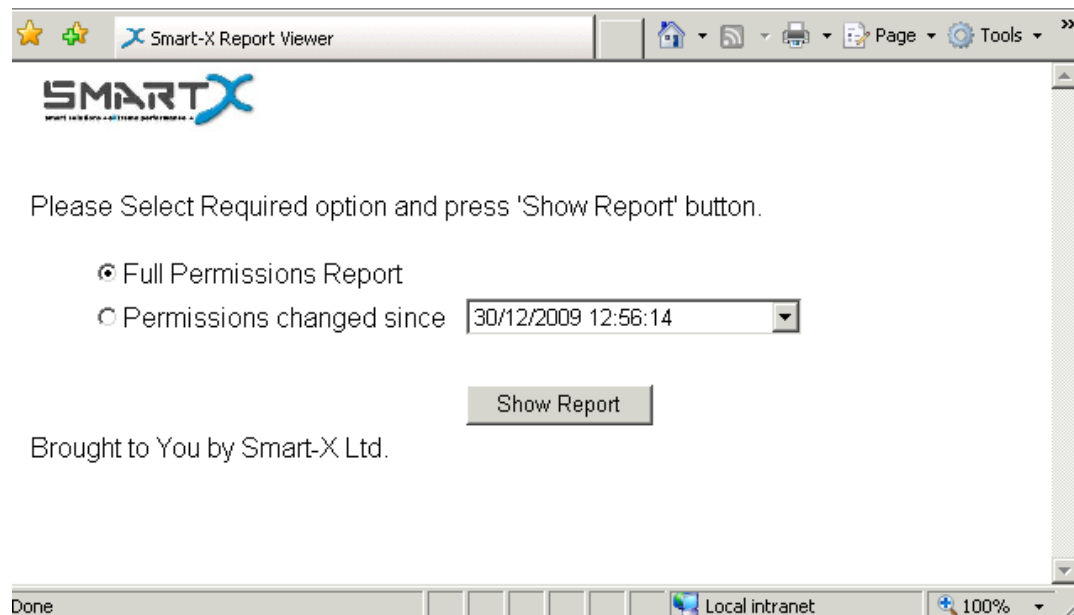
View Automatic Report

The automatic report will be sent with a link to a web display of the report.

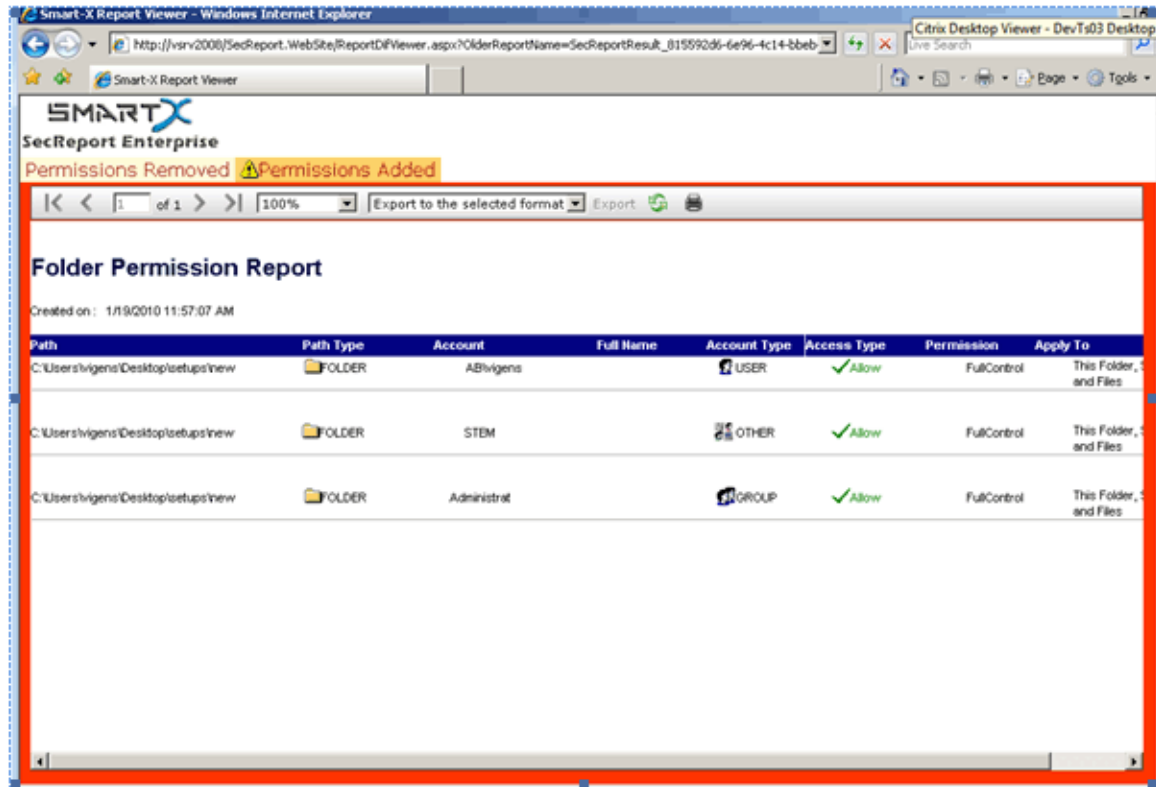
Clicking on the link will open an internet browser with the following content:



- Click on 'Download Excel File' to download the excel file created.
- Click on 'Download CSV File' to download the CSV file created.
- Click on 'Show Report' to open the following window:

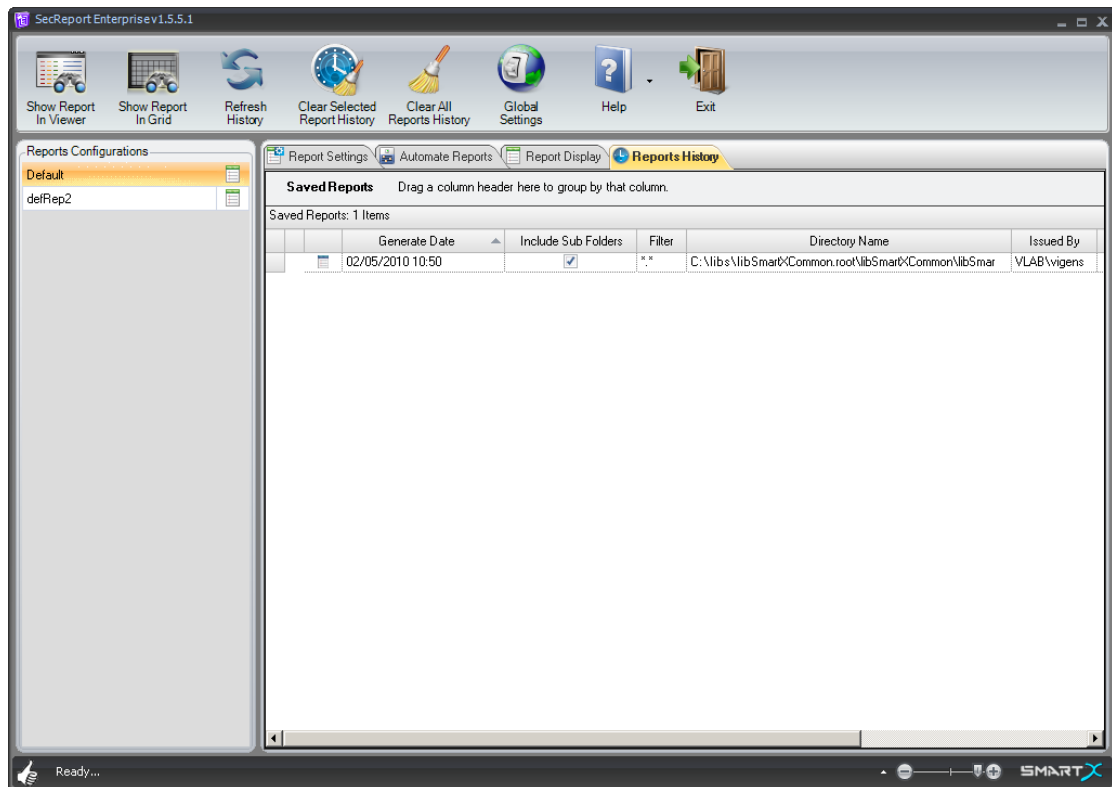


1. Click on 'Full Permission Report' to display the report that was sent to you and click on 'Show Report'.
 - The web viewer allows you to export the report to various formats or print it.
2. Click on 'Permissions changed since' to view a comparison between the sent report and an earlier report.
 - i) Choose the report you want to compare from the inbox.
 - Click on 'Show Report'
 - The web viewer will display a comparison similar to the 'Compare to..' function with a 'Permissions Removed' and a 'Permission Added' tab
3. Print or export the report using the fields in the tool bar.



Note: When viewing a report, each visit is registered and displayed in the 'Report History' tab of the SecReport Console.

Report History













This tab enables you to view which users have accessed and viewed the report and also to compare differences between recent and previously generated reports.

The 'Report History' tab displays a list of issued reports including various details regarding each report.

The 'Report History' display has filter and sort options, similar to the 'Report Display' (See Chapter).






Report History tool bar

Icon	Name	Functionality
	Show in grid	Loads the chosen report to the 'Report Display' tab
	Show in viewer	Loads the chosen report to the SecReport Enterprise viewer
	Refresh History	Refreshes the display of saved results
	Clear selected report history	Deletes the history of the current report's configuration. Pay attention: all history of the current configuration will be deleted.
	Clear all reports history	Deletes all history of all report configurations.


Icon	Name	Functionality
	Global Settings	Opens SMTP configuration window
	Help	Opens a sub-menu with the following commands:
	Online Help	Opens the Online User Guide
	About	Opens a window with registration information and a 'Set License' button
	Legal Info	Opens the legal info (EULA or the terms of purchase)
	Check for New Version	Checks for new releases
	Exit	Closes the console

Report History options

- Mark a report line and right click to receive the following options:

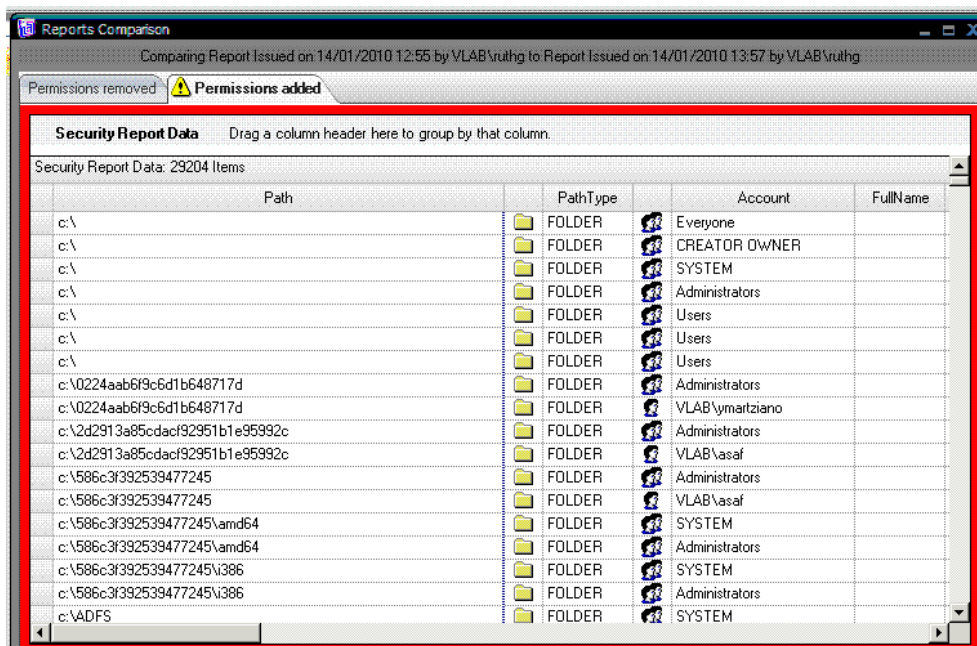
Icon	Name	Functionality
	Show	Displays the selected report
	Show in grid	Will load the report to the 'Report Display' tab
	Show in viewer	Will load the report to the SecReport viewer.
	Delete	Deletes the selected report
	Compare to...	Opens a sub-menu with a list of previous reports from which you may select a report for comparison

Compare to...

1. Select a report.
2. Right click →  'Compare to...'

Note: you can only compare reports that were generated using the same configuration.

3. The following window will appear:



4. The Report Comparison window is divided into two tabs.
 - 'Permissions Removed' shows the list of permissions that were removed from the reported folder
 - 'Permissions Added' is highlighted with a red frame and shows the list of permissions that were added to the reported folder.